



**MINUTES**  
**BOARD OF EDUCATION**  
**PUBLIC MEETING**  
**LIVE MS Teams Event**  
**October 27, 2020 – 7:00 p.m.**

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TRUSTEES: Ravi Parmar, Board Chair                      Bob Beckett, Vice-Chair  
              Bob Phillips    Margot Swinburnson  
              Allison Watson    Dianna Seaton  
              Wendy Hobbs

STAFF: Scott Stinson, Superintendent  
          Harold Cull, Secretary-Treasurer  
          Stephanie Hedley-Smith, Associate Superintendent  
          Dave Strange, Associate Superintendent  
          Paul Block, Associate Superintendent  
          Dan Haley, Executive Director, HR  
          Farzaan Nusserwanji, Executive Director, IT  
          Steve Tonnesen, Manager IT Operations

REGRETS:

SECRETARY: Kristina Ross

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**1. CALL TO ORDER**

The meeting was called to order at 7:05 p.m. by the Board Chair. Ravi Parmar acknowledged the traditional territories of the First Nations.

**2. AGENDA**

**2.1 Call for amendments and additional items**

104. MOVED Dianna Seaton/Bob Phillips  
That the Board of Education of School District 62 (Sooke) adopt the agenda of October 27, 2020 as presented.  
CARRIED

**3. MINUTES**

**3.1 Call for amendments to minutes**

105. MOVED Bob Beckett/Allison Watson  
That the Board of Education of School District 62 (Sooke) adopt the minutes of the September 22, 2020 meeting as presented.  
CARRIED

#### 4. INFORMATIONAL ITEMS AND ANNOUNCEMENTS

##### 4.1 Board Chair Update – Ravi Parmar

Board Chair, Ravi Parmar, noted the following dates of importance: October 2, 2020-National Custodial Appreciation Day; October 5, 2020-World Teachers Day; and October 2020-PVP Appreciation Month in BC. He also indicated that the District PACE Musical Theatre Program was nominated for a Best of WestShore Award. Furthermore, he commented on the recent BC Election and passed his congratulations and thanks to all the provincial candidates.

##### 4.2 Pandemic Response Update – Scott Stinson

Scott Stinson provided an update to the Board of Education on the pandemic response. He indicated that there were a number of exposures in schools throughout the province including three on Vancouver Island. The District continues to follow Provincial Health Officer guidance, and works with the Vancouver Island Health Authority on health and safety guidelines. He indicated that the next intake date for remote learning students is November 12, 2020 and January 4, 2021. In addition, the International Program is now looking for Homestay families as Canada reopens its border to international students under strict quarantine instructions.

#### 5. EDUCATIONAL PRESENTATIONS

#### 6. CORRESPONDENCE & DELEGATIONS

##### 6.1 Correspondence:

a. Action on Smoking and Health Letter dated October 8, 2020:

106. MOVED Wendy Hobbs/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) receive the letter from Action on Smoking and Health and refer it to the Superintendent.

CARRIED

##### 6.2 Standing Delegations (STA, CUPE, PVP, SPEAC, CPF, Students) – 5 minutes each

###### STA – Jennifer Anderson

Jennifer Anderson mentioned two items she had previously reported at the September 22, 2020 Board Meeting: COVID-19 Leave for STA members; and the use of sick time for the purpose of mental health days. She trusted that she would receive a response shortly from the Board of Education. In addition, she indicated that the catchment review caught her members by surprise, and spoke to Associate Superintendent Stephanie Headley-Smith for some clarification surrounding the review.

###### CUPE – Amber Leonard

Amber Leonard thanked the Board of Education for its recognition of custodial staff. She indicated that November 20, 2020 is a PD Day for CUPE 459 staff with opportunities for members to upgrade their skills. CUPE continues to work closely with the Health and Safety Committee, addressing any concerns its members may have.

###### PVP – Shannon Miller

Shannon Miller briefed the Board of Education on the great work that is being done in the District's schools. She focused on outdoor learning, connecting with families, Halloween planning, Remembrance Day planning, Election Day for grade 5 students, and made mention of the return of Elder Shirley into District classrooms

SPEAC – Cendra Beaton

Cendra Beaton indicated that the timing of transportation and catchment review surprised SPEAC, but are looking forward to a robust review of the District catchment boundaries and school bus transportation. SPEAC invited its members to forward any feedback to them.

Canadian Parents for French – Billie-Jo Cavanaugh

The Board Chair welcomed Billie-Jo Cavanaugh, the CPF newly elected President to the District. Billie-Jo Cavanaugh indicated that the new executive held its first meeting this month, and reported 142 registrations for this school year. No events are currently planned; however, they are looking forward to collaborating with the District.

Students

No delegation.

**7. FINANCE, FACILITIES AND SERVICES**

**7.1 Report on the Resources Committee – Meeting held on October 13, 2020**

Trustee Beckett provided the Board of Education with an overview of the Resources Committee Meeting. An update on final FTE numbers was provided by Paul Block; the District saw a 2.1% growth in K-12.

107. MOVED Bob Beckett/Allison Watson  
That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee meeting of October 13, 2020.  
CARRIED

**7.2 Capital Plan Bylaw Amendment - Harold Cull**

108. MOVED Allison Watson/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) approve all three readings of the Capital Plan Bylaw 2020/21-CPSD62-02 at its meeting of October 27, 2020.  
CARRIED (Unanimous)

109. MOVED Allison Watson/Wendy Hobbs  
That the Board of Education of School District 62 (Sooke) give first, second and third readings to Capital Plan Bylaw 2020/21-CPSD62-02.  
CARRIED

**8. EDUCATION PROGRAM**

**8.1 Report on the Education Policy Committee – Meeting held on October 6, 2020**

Trustee Phillips provided the Board of Education with an overview of the Education Policy Committee Meeting.

110. MOVED Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy and Regulations C-432 "Maintenance of Order".  
CARRIED

111. MOVED Bob Phillips/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) receive the report from the Education Policy Committee meeting of October 6, 2020.  
CARRIED

## 9. STUDENTS

## 10. FOUNDATIONS & GOVERNANCE

### 10.1 Response to BCSTA COVID-19 Working Group Survey – Bob Beckett/Margot Swinburnson

Bob Beckett updated the Board of Education of the District response to the BCSTA COVID-19 Working Group Survey.

### 10.2 BCSTA Provincial Council Report – Allison Watson

Allison Watson briefed the Board of Education on the BCSTA Provincial Council Meeting.

## 11. ADMINISTRATION

### 11.1 Superintendent’s Report – Scott Stinson

Scott Stinson briefed the Board of Education on the PFC Partnership, Catchment Review, and the Transportation Review. He indicated that moving forward this monthly report will incorporate executive team updates and be provided in writing as part of the Board package.

### 11.2 2020-21 Board Calendar Adjustment – Scott Stinson

#### 112. MOVED Bob Beckett/Dianna Seaton

That the Board of Education of School District 62 (Sooke) adjust its regular yearly calendar for the 2020/21 school year to reflect the shortened months of December (winter break) and March (spring break) as follows:

December 2020:

- 1: Education-Policy Committee
- 8: Resources Committee
- 15: Board Meeting

March 2021:

- 2: Education-Policy Committee
- 3: Resources Committee
- 9: Board Meeting

CARRIED

## 12. PERSONNEL

## 13. UPCOMING EVENTS

13.1 SD 62 Townhall Catchment Review – October 28, 2020 @ 6:30 p.m.

## 14. FUTURE ITEMS

## 15. QUESTION PERIOD

Members of the public have the opportunity to ask questions related to agenda items. All media questions can be directed to the Manager, Communications for follow-up and response.

**16. ADJOURNMENT**

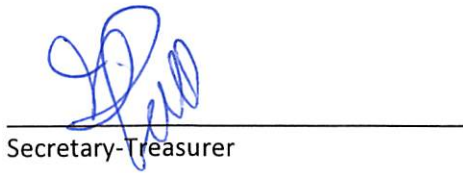
The meeting was adjourned at 8:44 p.m.

Certified Correct:



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Chairperson of the Board



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Secretary-Treasurer