

Committee Report of Decisions/Discussions

Resources Committee Meeting

March 4, 2020

Present: Bob Beckett, Trustee (Committee Chair)
Wendy Hobbs, Trustee (Committee Member)
Allison Watson, Trustee (Committee Member)
Ravi Parmar, Trustee
Krista Leakey, SPVPA
Ed Berlando, STA
Bruce Woodcock, CUPE
Kim Gantzert, CUPE
Amanda Dowhy, SPEAC
Scott Stinson, Superintendent & CEO
Harold Cull, Secretary Treasurer
Dave Strange, Associate Superintendent

Guests: Wayne Kelly, A/District Principal, Westshore Centre for Learning
Tracey Syrota, Manager, Transportation

One member of the public attended the meeting

1. CALL TO ORDER AND SCKNOLEDGEMENT OF FIRST NATIONS TERRITORIES

We are honoured to be meeting on the traditional territories of the Boast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD 62 works with)

2. COMMITTEE REPORT of February 18, 2020 Resources Committee Meeting
The committee report of February 18, 2020 was approved as presented.

3. PRESENTATIONS

4. NEW BUSINESS

4.1 Academies & Academy Fees

- a. Staff presented on the District's Academy programs and highlighted that we currently have 1,250 students in our academies with an approximate budget of \$985,000/year.
- b. Policy/regulation work is continuing to guide the process of changing an existing academy that has been approved by the Board.
- c. Staff also presented the proposed academy fees for the 20/21 school year and explained the variances from the current year.

- d. The majority of the fee increases were a result of a \$30 increase to the administration fee that is intended to cover a portion of the costs required to administer the academies at the District level
- e. This fee was introduced in 13/14 and has never been adjusted while the academy costs and program size have increased.
- f. Committee members requested that the presentation be included in the background materials flowing to the Board.
- g. **Not discussed at the meeting but for a point of clarification, as approved at the February Board meeting, all Board approved fees will have a 2.5% fee added to any electronic payment (debit or credit).**

Recommended Motion for the Board of Education

“That the Board of Education of School District #62 (Sooke) approve the proposed 20/21 academy fees as presented at the March 4th Resource Committee meeting”

4.2 International Student Program Fees

- a. Staff presented on the District’s International Student Program and highlighted that we currently have 363 students from 25 different countries.
- b. Staff also presented the proposed program fees for the 21/22 school year and explained the variances from the current year.
- c. The proposed increase of 1.7% is to cover a more enhanced 2.5 day orientation for new students before the year starts and to also cover the increase program costs (medical, transportation and homestay).
- d. **Not discussed at the meeting but for a point of clarification, as approved at the February Board meeting, all Board approved fees will have a 2.5% fee added to any electronic payment (debit or credit).**

Recommended Motion of the Board of Education

“That the Board of Education of School District #62 (Sooke) approve the proposed 21/22 international student program fees as presented at the March 4th Resource Committee meeting”.

4.3 Transportation Model Update

- a. Staff made a presentation on the work conducted so far in reviewing the existing transportation model.
- b. Staff has spent a considerable amount of time meeting with drivers to ensure the routes being entered into the new bus software system are as accurate as possible.
- c. Staff also presented a high-level summary of transportation data currently in the system
- d. The Committee discussed the potential of implementing fees and/or walk limits (parent responsibility zones).
- e. It was decided that due to rider fees and walk limits being closely tied with catchment boundaries, that these two issues should be discussed after the District completes its Catchment Review slated for the fall.

- f. The Committee did discuss the option of implementing an administration fee that could be used to address ghost riders (those that sign up for service but do not use the service) as well as a funding source to be used directly for transportation safety related expenditures.
- g. The Committee agreed that consultation would be required prior to bringing this option to the Board for consideration.
- h. It was also discussed that any administration fee should take into consideration families with multiple riders.

Recommended Motion for the Board of Education

“That the Board of Education of School District #62 (Sooke) directs staff to conduct a public consultation process on the addition of an administration transportation fee of no more than \$25/student with a discounted family rate for the 20/21 school year.

4.4 20/21 Budget Development Process

- a. Staff provided a verbal update on the 20/21 budget development process and shared the latest version of the work being contemplated for the 3rd year of the current Strategic Plan
- b. It was also discussed that the Board would have an opportunity to add to this list at their March 10th Board meeting
- c. The Committee discussed the current version of the document and provided staff with their thoughts on the emerging priorities

4.5 2020 Employee Engagement Survey

- a. For information purposes, staff provided a verbal update on the plan to run the 2020 Employee Engagement survey this spring similar to the process led by BC Stats in 2018
- b. It was also discussed the importance of running this survey on a regular basis (the provincial gov't runs it bi-annually) to create and measure against a baseline set of data
- c. This survey is key in measuring the success of the Strategic Plan's 2nd goal of Engagement
- d. Staff will reach out to the District's employee groups to discuss the upcoming process and to ensure the messaging to the system reminds staff of the objective and importance of the survey

4.6 Social Procurement of Construction Projects

- a. Trustee Parmar presented an Information Note on this subject outlining his request of the Board to direct staff to look into the feasibility of using social procurement techniques in the new West Langford projects
- b. The Committee discussed the pros and cons of the proposal including fairness of the process and the capacity of and the benefits to the local market

Recommended Motion for the Board of Education

“That the Board of Education of School District #62 (Sooke) request staff to explore the feasibility and legality of adding specific clauses that promote the employment opportunities of SD62

students as well as the prioritization of contractors being chosen from the South Island for the construction of the new West Langford Middle and Elementary Schools”.

4.7 School Act Amendments

- a. For information only, staff outlined the recent amendments to the School Act including:
 - Provision of childcare services;
 - Graduation certificates through First Nations schools;
 - Personal Education Numbers; and
 - Funding Model Recommendations

5. **ADJOURNMENT AND NEXT MEETING DATE:** April 14, 2020

DRAFT