

**MINUTES**  
**BOARD OF EDUCATION**  
**PUBLIC MEETING**  
**LIVE MS Teams Event**  
**June 22, 2021 – 7:00 p.m.**

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TRUSTEES: Ravi Parmar, Board Chair                      Bob Beckett, Vice-Chair  
Bob Phillips    Margot Swinburnson  
Allison Watson    Dianna Seaton  
Wendy Hobbs

STAFF: Scott Stinson, Superintendent  
Harold Cull, Secretary-Treasurer  
Paul Block, Associate Superintendent  
Stephanie Hedley-Smith, Associate Superintendent  
Dan Haley, Executive Director, HR  
Farzaan Nusserwanji, Executive Director, IT  
Sue Grundy, Manager Executive Operations  
Steve Tonnesen, Manager IT Operations

REGRETS: Dave Strange, Associate Superintendent

SECRETARY: Kristina Ross

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**1. CALL TO ORDER**

The meeting was called to order at 7:02 p.m. by the Board Chair and he acknowledged the traditional territories of the First Nations. The meeting was briefly paused at 9:10 p.m. for a health break and reconvened at 9:15 p.m.

**2. AGENDA**

2.1 Call for amendments and additional items

104. MOVED Margot Swinburnson/Allison Watson  
That the Board of Education of School District 62 (Sooke) adopt the agenda of June 22, 2021 as presented.  
CARRIED

**3. MINUTES**

3.1 Call for amendments to minutes

105. MOVED Bob Beckett/Allison Watson  
That the Board of Education of School District 62 (Sooke) adopt the minutes of the May 25, 2021 and June 15, 2021 meetings as presented.

#### **4. INFORMATIONAL ITEMS AND ANNOUNCEMENTS**

##### **4.1 Board Chair Update – Ravi Parmar**

No delegation.

##### **4.2 COVID-19 Update – Scott Stinson**

The BC Ministry of Education released the guide for its K-12 Education Recovery Plan. The plan lays out broad guidelines for districts to deliver programs and supports in the 2021/22 school year. In addition to releasing the plan, the Ministry also announced \$43.6 million in funding specifically dedicated to health and safety efforts, including cleaning supplies and mental health supports. SD 62 will receive approximately \$400,000. The School District remains in Stage 2 of the K-12 Education Restart Plan.

#### **5. EDUCATIONAL PRESENTATIONS**

##### **5.1 National Indigenous Peoples Day – Ravi Parmar**

Board Chair, Ravi Parmar, recognized June 21, 2021 as National Indigenous Peoples Day, and the month of June 2021 as National Indigenous History Month, and as an opportunity to recognize and celebrate the unique and diverse contributions of First Nations, Inuit and Metis peoples.

Guest of honour, Chief Russell Chipps of Sci'aneew First Nation, addressed the Board of Education and spoke of the close family relationship SD62 has with members of the First Nations in Metchosin, Langford and Colwood. He encouraged members to stand beside one another, and move forward together holding hands; he spoke of the importance of gathering our youth and educating them on the philosophy of one heart, one mind, one people. Paul Block thanked Chief Chipps for his words and spoke of the district's work towards Truth and Reconciliation and student equity in schools. The Board previewed Video 3 – Equity in Schools, a series of local Coast Salish and Nuu-Chah-Nulth voices which feature a variety of reflections on education in the past, present, and future.

Upon completion, Paul Block and Chief Russell Chipps thanked Kathleen King, the District Principal of Na'tsa'maht Indigenous Education, for her immense contributions to the District, and her career defining achievements as she retires on July 31, 2021.

#### **6. CORRESPONDENCE & DELEGATIONS**

##### **6.1 Correspondence:**

a. Letter from STA, dated June 2, 2021 RE: Secondary Timetable

106. MOVED Margot Swinburnson/ Bob Phillips

That the Board of Education of School District 62 (Sooke) receive the Letter from STA, dated June 2, 2021 RE: Secondary Timetable.

CARRIED

##### **6.2 Standing Delegations (STA, CUPE, PVP, SPEAC, CPF, Students) – 5 minutes each**

###### **STA – Jennifer Anderson**

Jennifer Anderson thanked the STA membership for their dedication and hard work during the pandemic, she indicated that her members are exhausted and looking forward to their summer break. Further, she discussed the recent decision concerning the secondary school configuration 2021, teacher staffing, the upcoming budget, and the STA's continued work towards Truth and Reconciliation.

###### **CUPE – Amber Leonard**

Amber Leonard acknowledged CUPE membership and thanked them for their continued reliance and hard work this year. She referenced two documents, the Trades and Labour Congress of Canada Charter signed August 21,

1951, and the Canadian Union of Public Employees Charter signed September 24, 1963 and spoke of the long service relationship its members have with its employers.

#### PVP – Cory Meausette

Cory Meausette briefed the Board of Education on the recent events in the School District. Ruth King Elementary School was recently awarded an Indigo Love of Reading Grant in the amount of \$40,000 which will be spent over the next three years. Happy Valley Elementary School PAC recently sponsored an all day socially distanced walk-a-thon which raised nearly \$20,000 towards school equipment and school activities. Belmont Secondary School hosted naloxone training for 133 youth in the community, with over 70 students receiving free kits from VIHA. This opportunity was likely the first of its kind offered in a public school in BC and across Canada.

#### SPEAC – Melissa Da Silva

Melissa Da Silva indicated that parent engagement and participation at monthly SPEAC meetings had increased to significant levels this past school year. She spoke of several successful events hosted by the SPEAC Executive, and noted that SPEAC will continue to recognize its parent volunteers and further advocate for students mental health and wellbeing. She thanked the Board of Education for its continued support and looks forward to the next school year.

#### Canadian Parents for French – Billie-Jo Cavanaugh

No delegation.

#### Students

No delegation.

## **7. FINANCE, FACILITIES AND SERVICES**

### **7.1 Report on the Resources Committee – Meeting held on June 8, 2021**

Trustee Beckett provided the Board of Education with an overview of the Resources Committee Meeting.

107. **MOVED** Bob Beckett/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) approve the concept of using the Capital Regional District's Ready, Step, Roll, Initiative as the starting point in developing safer routes to the District's schools for transportation planning purposes.

CARRIED

108. **MOVED** Bob Beckett/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) approve the 5-year Capital Plan submission as presented to the Resources Committee on June 8, 2021.

CARRIED

109. **MOVED** Bob Beckett/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) direct staff to create an engagement process to develop guiding principles reflective of the voices of our students, partners, Indigenous nations, and community, to support future direction on capital projects.

CARRIED

110. **MOVED** Bob Beckett/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee Meeting of June 8, 2021.

CARRIED

7.2 2021/22 Annual Budget Bylaw – Harold Cull

111. MOVED Bob Phillips/Bob Beckett  
That the Board of Education of School District 62 (Sooke) give second and third reading to the 2021/22 Annual Budget Bylaw, specifying a total budget of \$154,143,447.  
CARRIED (1 Opposed WH)

7.3 2021/22 Capital Bylaw – Harold Cull

112. MOVED Bob Beckett/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) give second and third reading to the Capital Plan Bylaw 2021/22 CPSD62-01.  
CARRIED

7.4 Pesticide Use on SD 62 Properties – Margot Swinburnson

Trustee Swinburnson provided an overview of the use of pesticides on SD 62 properties.

113. MOVED Margot Swinburnson/Bob Phillips  
That the Board of Education of School District 62 (Sooke) direct staff to bring forward a revised Policy and Regulation F-228 Pest Management to reflect the banning of the use of glyphosates (Round-Up) on school grounds.  
CARRIED

**8. EDUCATION PROGRAM**

8.1 Report on the Education-Policy Committee – Meeting held on June 1, 2021

Trustee Watson provided the Board of Education with an overview of the Education-Policy Committee Meeting.

114. MOVED Allison Watson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) approve BAA course Class Design 10.  
CARRIED
115. MOVED Allison Watson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) approve BAA course Class Design 11.  
CARRIED
116. MOVED Allison Watson/Bob Phillips  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy E-221 “Evaluation of Teachers and Report Writing”.  
CARRIED
117. MOVED Allison Watson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy and Regulations C-200 “Services to Student, with Disabilities or Diverse Abilities”.  
CARRIED

118. MOVED Allison Watson/Bob Phillips  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy F-302 “Use of School Facilities for Child Care Programs”.  
CARRIED

119. MOVED Allison Watson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) receive the report from the Education-Policy Committee Meeting of June 1, 2021.  
CARRIED

## 9. STUDENTS

## 10. FOUNDATIONS & GOVERNANCE

### 10.1 Education Committee of the Whole (ECOW) – Meeting held on June 15, 2021

Trustee Parmar provided an overview of the ECOW Meeting.

120. MOVED Allison Watson/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) receive the report from the Education Committee of the Whole Meeting of June 15, 2021.  
CARRIED

### 10.2 SD 62 Strategic Priorities, Goals, Objectives and Outcomes 2021-2025 – Scott Stinson

Scott Stinson provided an overview of the SD Strategic Plan.

121. MOVED Dianna Seaton/Allison Watson  
That the Board of Education for School District 62 (Sooke) adopt the strategic priority of Learning its goal, objectives and outcomes as amended:

Add the words: “accessible and welcoming” to objective 3

Add the words “and voice” to objective 4

CARRIED

122. MOVED Bob Beckett/Margot Swinburnson  
That the Board of Education for School District 62 (Sooke) adopt the strategic priority of Engagement its goal, objectives and outcomes as presented.  
CARRIED

123. MOVED Allison Watson/Bob Beckett  
That the Board of Education for School District 62 (Sooke) adopt the strategic priority of Growth its goal, objectives and outcomes as amended:

Replace objective 4 with the following: “To expand our culture of social responsibility and implement long-term commitments that strive to support society and protect the environment.”

CARRIED

124. MOVED Ravi Parmar/Bob Beckett  
That the Board of Education for School District 62 (Sooke) adopt the Accountability Framework as an appendix to the Strategic Plan as amended:

<b>Timelines</b>	<b>Framework for Enhancing Student Learning (FESL)</b>	<b>Strategic Plan</b>	<b>Financial Reporting</b>
<b>June</b>	Define Targets based on FESL's measures	Determine multiple data points to measure, assess and understand progress on the strategic priorities/goals/objectives	Approve annual budget
<b>Nov, Feb and May</b>	Quarterly Updates	Quarterly Updates	Quarterly Forecasts
<b>September</b>	Annual FESL Report	Annual Strategic Plan Report	Year End Financial Statements

CARRIED

125. MOVED Ravi Parmar/Allison Watson  
That the Board of Education direct staff to provide multiple data points on a quarterly and annual basis to be used in the Accountability Framework for the Board to assess, understand and measure the success and impact of the Strategic Plan on the Sooke School District.  
CARRIED

126. MOVED Bob Phillips/Dianna Seaton  
That the Board of Education for School District 62 (Sooke) adopt the vision, mission, values, belief statements, strategic priorities, goals, objectives and outcomes, for the school years 2021-2025 to serve as the Board of Education's Strategic Plan – as amended at the June 22, 2021 Board meeting.  
CARRIED

127. MOVED Ravi Parmar/Dianna Seaton  
That the Board of Education for School District 62 (Sooke) direct staff to develop a communications strategy to support the Board of Education in informing and educating students, staff, the School District Community, educational partners, external stakeholders, Indigenous rights holders and other interested parties in the Board's new Strategic Plan.  
CARRIED

128. MOVED Ravi Parmar/Allison Watson  
That the Board of Education for School District 62 (Sooke) direct the Board Chair to work with the Superintendent to acknowledge and send letters of thanks to all those who participated in the process of developing a new strategic plan.  
CARRIED

### 10.3 Governance Committee Update – Dianna Seaton

Trustee Seaton provided an overview of Policy A-350 "Trustee Professional Development".

129. MOVED Dianna Seaton/Bob Beckett  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy A-350 "Trustee Professional Development".  
CARRIED

#### 10.4 In-School Counsellors – Margot Swinburnson

Trustee Swinburnson provided an overview of the request regarding School Counsellors.

130. **MOVED Margot Swinburnson/Bob Phillips**

That the Board of Education of School District 62 (Sooke) direct staff to report back to the Board in September on the role and responsibilities of School Counsellors to form potential policy considerations. The Board would also request information on the scope of the role and what measures are in place to ensure best practice, professional counselling standards, supervision and support.

CARRIED

#### 10.5 Ministry of Health, Ministry of Education – Services at the BCSCMHC – Margot Swinburnson

Trustee Swinburnson provided an update to the Board of Education on several government initiatives and possible funding streams for integrated ministerial supports, additional Child and Youth Clinical Counsellors and mental health and wellbeing.

### 11. **ADMINISTRATION**

#### 11.1 Superintendent’s Report – Scott Stinson

Scott Stinson provided the Board of Education an update on Learning, Engagement and Growth within the district. The Superintendent spoke of his visits to the schools and the incredible expressions of learning going on in the district. Lastly, he spoke of graduating students in the district who had received scholarships and bursaries from a variety of sources such as the Ministry of Education, businesses and private family/community members. Of note, EMCS students received over \$380,000 in scholarships, which is a significant achievement for the school community.

### 12. **PERSONNEL**

### 13. **UPCOMING EVENTS**

### 14. **FUTURE ITEMS**

### 15. **QUESTION PERIOD**

Members of the public have the opportunity to ask questions related to agenda items. All media questions can be directed to the Manager, Communications for follow-up and response.

### 16. **ADJOURNMENT**

The meeting was adjourned at 10:12 p.m.

Certified Correct:

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Chairperson of the Board

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Secretary-Treasurer