

**MINUTES**  
**BOARD OF EDUCATION**  
**PUBLIC MEETING**  
**School Board Office**  
**3143 Jacklin Road**  
**January 28, 2020 – 7:00 p.m.**

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TRUSTEES: Bob Beckett, Vice-Chair Allison Watson  
Dianna Seaton Bob Phillips  
Margot Swinburnson

STAFF: Scott Stinson, Superintendent  
Harold Cull, Secretary-Treasurer  
Stephanie Hedley-Smith, Associate Superintendent  
Dave Strange, Associate Superintendent  
Paul Block, Associate Superintendent  
Dan Haley, Executive Director, Human Resources

REGRETS: Ravi Parmar, Board Chair  
Wendy Hobbs

SECRETARY: Kristina Ross

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**1. CALL TO ORDER**

The meeting was called to order at 7:05 p.m. by the Vice-Chair. Bob Beckett acknowledged the traditional territories of the First Nations.

**2. AGENDA**

2.1 Call for amendments and additional items

10. MOVED Margot Swinburnson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) adopt the agenda of  
January 28, 2020 as presented.  
CARRIED

**3. MINUTES**

3.1 Call for amendments to minutes

11. MOVED Margot Swinburnson/Allison Watson  
That the Board of Education of School District 62 (Sooke) adopt the minutes of the  
December 10, 2019 meeting as presented.  
CARRIED

**4. INFORMATIONAL ITEMS AND ANNOUNCEMENTS**

**4.1 Letter of Resignation of SPEAC President – Melanie Armstrong**

Vice-Chair Beckett thanked Melanie Armstrong for her years of service and her commitment to the District.

**5. EDUCATIONAL PRESENTATIONS**

**5.1 Student Trip to Seattle, Washington – March 24-26, 2020 – International Program – Nancy Blundell**

12. **MOVED** Dianna Seaton/Margot Swinburnson

That the Board of Education of School District 62 (Sooke) approve the International Program School trip to Seattle from March 24-26, 2020, subject to the oversight and direction of the Superintendent's office.

CARRIED

**5.2 Inclusive Education Services Presentation – Christine McGregor/Dave Strange**

Christine McGregor provided an overview of the Inclusive Education Services department and the support they provide to students.

**6. CORRESPONDENCE & DELEGATIONS**

**6.1 Correspondence**

**a. Letter from Minister Rob Fleming re: Premier's Awards for Excellence in Education:**

13. **MOVED** Dianna Seaton/Allison Watson

That the Board of Education of School District 62 (Sooke) receive the Letter from Minister Rob Fleming re: Premier's Awards for Excellence in Education.

CARRIED

**b. Letter from Minister Rob Fleming re: 2019 highlights:**

14. **MOVED** Dianna Seaton/Allison Watson

That the Board of Education of School District 62 (Sooke) receive the Letter from Minister Rob Fleming re: 2019 highlights.

CARRIED

**6.2 Standing Delegations (STA, CUPE, PVP, SPEAC, CPF, Students) – 5 minutes each**

**STA**

No delegation.

**CUPE – Bruce Woodcock**

CUPE updated the Board of Education on their work on the Healthy Schools, Healthy People Program, the PRO-D Day Committee, and its members training for succession planning.

**PVP – Frances Krusekopf**

Frances Krusekopf updated the Board of Education on events happening in SD 62, including: the start of the second semester; Royal Bay Secondary School Expansion; Grade 6 Playground Design Challenge; One Mind, One Spirit garden beds being planted at two elementary school sites, and, in celebration of the 25<sup>th</sup> Anniversary of Lakewood Elementary School, a time capsule opening.

**SPEAC – Amanda Dowhy**

Amanda Dowhy updated the Board of Education on SPEAC activities. SPEAC has invited Harold Cull, the Secretary-Treasurer, to speak at its February 19, 2020 meeting at Spencer Middle School. Of note, SPEAC is hosting its Parent Education Conference on February 29, 2020, and its Emergency Preparedness Meeting on March 30, 2020.

#### Canadian Parents for French – Amanda Culver

Amanda Culver updated the Board of Education on Canadian Parents for French activities. The next meeting will be held on April 1, 2020 at John Stubbs Memorial School.

#### Students

No delegation.

### **7. FINANCE, FACILITIES AND SERVICES**

#### **7.1 Report on the Resources Committee – Meeting of January 27, 2020**

Highlights from the Resources Committee meeting of January 27, 2020 were summarized.

15. MOVED Allison Watson/Bob Phillips  
That the Board of Education of School District #62 (Sooke) approve the proposed 20/21 budget development process as outlined at the January 27, 2020 Resource Committee meeting.  
CARRIED
16. MOVED Allison Watson/Margot Swinburnson  
That the Board of Education of School District #62 (Sooke) allow all three readings of the 2019/20 Amended Budget Bylaw at its meeting of February 25, 2020.  
CARRIED UNANIMOUSLY
17. MOVED Allison Watson/Margot Swinburnson  
That the Board of Education of School District #62 (Sooke) direct staff to work towards updating Policy and Regulation F-201 Energy Management and to develop an Energy Sustainability Plan in order for the District to meet the CleanBC Standards set for 2030 and beyond.  
CARRIED
18. MOVED Allison Watson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee meeting of January 27, 2020.  
CARRIED

#### **7.2 Public Open House re: Catchment Review and West Langford Schools, March 12, 2020, 6:30 p.m. Belmont Secondary School – Scott Stinson**

Scott Stinson indicated that a Public Open House will be held on March 12, 2020 at 6:30 p.m. at Belmont Secondary School to introduce potential names and the design of the new West Langford Schools. In addition, the District will begin its public consultation on catchment review.

### **8. EDUCATION PROGRAM**

#### **8.1 Report on the Aboriginal Education Council Meeting of December 18, 2019**

Trustee Seaton provided an update to members of the Board of Education of School District 62 (Sooke).

#### **8.2 Report on the Education Policy Committee – Meeting of January 7, 2020**

Highlights from the Education Policy Committee meeting of January 7, 2020 were summarized.

19. MOVED Bob Phillips/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) adopt new Regulations C-426 "Provision of Menstrual Products".  
CARRIED
20. MOVED Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) rescind Policy D-120 "Communication with the Public".  
CARRIED
21. MOVED Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) adopt the bi-lingual logo for the purposes of communication and marketing.  
CARRIED
22. MOVED Bob Phillips/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) approve the proposed Eco Academy at EMCS, effective September 2020.  
CARRIED
23. MOVED Bob Phillips/Margot Swinburnson  
Given that the required notice of motion has been served, that the Board of Education of School District 62 (Sooke) adopt the Policy and Regulations C-112 "Ordinarily Resident".  
CARRIED
24. MOVED Bob Phillips/Dianna Seaton  
Given that the required notice of motion has been served, that the Board of Education of School District 62 (Sooke) adopt the Policy and Regulations D-330.1 "Access to Information".  
CARRIED
25. MOVED Bob Phillips/Margot Swinburnson  
Given that the required notice of motion has been served, that the Board of Education of School District 62 (Sooke) adopt the Policy and Regulations A-355 "Complaints Regarding Individual Trustees".  
CARRIED
26. MOVED Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) receive the report from the Education-Policy Committee meeting of January 7, 2020.  
CARRIED

## 9. STUDENTS

### 9.1 2020/21 Enrolment Projection Update – Paul Block

Paul Block provided the Board of Education of School District 62 (Sooke) an update regarding the 2020/21 Enrolment Projections. Final projections will be provided to the Ministry of Education mid-February 2020.

**10. FOUNDATIONS & GOVERNANCE**

**10.1 Possible AGM Motions – Allison Watson**

- 27. MOVED Allison Watson/Bob Phillips  
That the Board of Education of School District 62 (Sooke) support the BCSTA substantive motion “Formation of a Climate Emergency Working Group” to be brought forward to BCSTA AGM.  
CARRIED

**11. ADMINISTRATION**

**11.1 Superintendent’s Report – Paul Block**

Paul Block spoke to the following topics relating to the three goals outlined in the Strategic Plan.  
Learning: SD 62 teachers are embracing the use of proficiency scale and incorporating formative assessment practices; the start of second semester in our secondary schools and the transition to graduation; and the transition between elementary to middle, middle to secondary.  
Engagement: Acknowledgement of SD 62 partnerships with STA, CUPE and SPVPA; the District’s collective work towards Truth and Reconciliation, and Equity in Action.  
Growth: Enrolment projections are underway, currently there has been 788 kindergarten registrations (French Immersion 159, Nature Kindergarten 38, Regular Kindergarten 591) for the 20/21 school year.

**12. PERSONNEL**

No personnel matters were discussed.

**13. UPCOMING EVENTS**

- 13.1 BCPSEA AGM 26 – January 30-31, 2020
- 13.2 BCSTA 2020 – February 21-22, 2020

**14. FUTURE ITEMS**

**15. QUESTION PERIOD**

A question regarding Coronavirus was raised by WestShore Voice News, and if the District had provided its staff and students any information on the topic. David Strange indicated the Leadership Team had been provided the Ministry of Education statement, and as more information becomes available from District health partners it will be shared as appropriate.

**16. ADJOURNMENT**

The meeting was adjourned at 8:45 p.m.

Certified Correct:

  
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Chairperson of the Board

  
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Secretary-Treasurer