



RESOURCES COMMITTEE
School Board Office
via MS Teams
January 10, 2023 – 6:00 p.m.

A G E N D A

1. CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES

*We are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation, and acknowledge the three nations SD62 works with directly in our schools: Sc'ianew Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation, Nuu-chah-nulth.
 (words gifted by the three nations SD62 works with)*

2. REPORT (page 2)

3. PRESENTATIONS

4. BUSINESS

4.1 Committee Mandate/Reminders – Amanda Dowhy (page 4)

4.2 22/23 Budget Recalculation – Harold Cull (page 5)

Recommended Motion: That the Board of Education of School District 62 (Sooke) allow all three readings of the 2022/23 Amended Budget Bylaw at its meeting of February 28, 2023.

4.3 23/24 Budget Principles, Assertions and Process – Harold Cull (page 8)

Recommended Motion: That the Board of Education of School District 62 (Sooke) approve the proposed 23/24 budget principles, assertions and process as outlined at the January 10th Resources Committee meeting.

4.4 No Vacancy 23/24 Space Pressures – Harold Cull (page 11)

4.5 Social Responsibility Fund – Scott Stinson (page 13)

Recommended Motion: That the Board of Education of School District 62 (Sooke) approve the criteria and framework for the distribution funding from the Social Responsibility Fund as presented at the January 10th Resources Committee meeting.

5. ADJOURNMENT

6. NEXT MEETING DATE: February 14, 2023



Committee Report of Resources Committee Meeting via MS Teams December 7, 2022

Present: Ebony Logins, Trustee (Committee Chair)
Amanda Dowhy, Trustee (Committee Member)
Trudy Spiller, Trustee (Committee Member)
Scott Stinson, Superintendent & CEO
Harold Cull, Secretary-Treasurer
Ed Berlando, STA (virtual)
Trudy Court, CUPE

Staff: Windy Beadall, Lead Educator, Capital Planning
David Lee-Bonar, Assistant Secretary-Treasurer
Nicole Gestwa, IT

1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES

The meeting was called to order at 6:00 pm by the Committee Chair, who acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

2. COMMITTEE REPORT

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated November 15, 2022 at its Public Board Meeting dated November 29, 2022.

3. PRESENTATIONS

4. BUSINESS

4.1 Social Responsibility Objective – Harold Cull

Staff provided an overview of the District's work to date concerning the environment, truth and reconciliation, and social responsibility objectives. Further, staff noted future work planned and next steps. Trustee Watson motivated the discussion to create a Social Responsibility Fund of \$25,000 to be used as a pilot project for use at the school level to support the District's social responsibility objective. The Committee discussed the need for specific criteria to be developed to ensure the funding is used for the intended purposes and that a year end report is presented to the Committee/Board to ensure accountability.

The Committee supported the following motion going forward:

Recommended Motion: That the Board of Education of School District 62 (Sooke) direct staff to create a one-time Social Responsibility Fund of \$25,000 to be used to advance the Strategic Plan's social responsibility objectives and to bring forward the issue of making the fund structural during the 23/24 budget development process. Furthermore, the Board directs staff to develop the fund criteria to expand the culture of social responsibility based on the following guiding principles:

- School based projects that promotes engaging opportunities for students and staff;
- Supports social and environmental matters important to the community; and
- Pursue grant/funding matching partnerships.

4.2 22/23 Expenditure Plan – David Lee-Bonar

Staff provided an update to the Resources Committee on the estimated revenue and expenditures in the District estimating a surplus of \$1,687,564. Of this projected surplus \$919K is structural and \$768K is one time. Staff presented the draft expenditure plan to be included in the Amended Budget that will be reviewed and debated by the Board of Education in February 2023. The Committee supported the proposed approach and discussed other possible funding uses such as elementary counselling, dedicated Joint Integration Implementation Committee funding and restoring previous levels of library assistants.

The Committee supported the following motion going forward:

Recommended Motion: That the Board of Education of School District 62 (Sooke) approve the revised expenditure plan as presented at the Resources Committee meeting of December 7, 2022 and to include this plan as part of the 22/23 Amended Budget.

4.3 Catchment Review – Windy Beadall

Staff provided an update on catchment boundary review pertaining to Colwood/Crystal View Elementary and Saseenos/Hans Helgesen Elementary. The Committee and the public asked several questions regarding the proposed changes. Staff confirmed that the Baragar system was used to identify the impacted families on the proposed catchment changes. This system tracks enrolment by address which rolls up to the school catchment areas. Staff were asked to respond directly to the remaining questions raised by the public.

The Committee supported the following motion going forward:

Recommended Motion: That the Board of Education of School District 62 (Sooke) approve changes to the Colwood/Crystal View catchment areas to include families registered in the English language program within the Belmont Park community to be included in the Crystal View catchment.

Recommended Motion: That the Board of Education of School District 62 (Sooke) retain the existing catchment areas for Saseenos and Hans Helgesen Elementary Schools.

5. **ADJOURNMENT AND NEXT MEETING DATE:** January 10, 2023

Committee Info Note

Resources Committee Meeting

January 10, 2023

Agenda Item: 4.1 – Committee Mandate & Reminders

- As we start a new calendar year and have new Committee appointments, it is timely to do a quick review of mandate and organization of the Board's Standing Committee Meetings
- Joining our partner groups and staff in the monthly discussions, the following trustees have been assigned to the Resources Committee for the 2023 calendar year:
 - Ebony Logins, Committee Chair
 - Amanda Dowhy, Committee Member
 - Trudy Spiller, Committee Member
- The Committee details are outlined in Policy and Regulation A-340: School Board Committees
- Standing Committees are ongoing committees that provide an opportunity to deliberate on and seek feedback about issues of ongoing importance to the District in an inclusive and open manner
- **The Mandate of the Resources Committee:** To meet with the Secretary-Treasurer, other appropriate staff, and district partner groups to review and recommend to the Board direction and actions pertaining to:
 - Building construction, maintenance and district facilities, transportation and custodial services
 - Develop and recommend to the Board long range planning for accommodating the District's needs related to sites and buildings
 - Make recommendations to the Board regarding the annual Capital Budget submission to the Ministry of Education
 - Consider and make recommendations to the Board on the District's operating, special purpose and capital budgets
 - Consider and recommend to the Board new or adjusted bylaws
 - Consider and make recommendations to the Board on the District's business and accounting services
 - Consider, recommend and provide advice and information to the Board related to human resources
 - Other matters referred by the Board
- Three trustees are appointed to the committee by the Board Chair, inclusive of the Committee Chair
- Each Partner Group is invited to appoint a representative (STA, CUPE, SPEAC, SPVPA, Students)
- All committee members are able to participate in the discussion, however only trustees appointed to the committee will make recommendations to the Board

Prepared by:

HAROLD CULL | SECRETARY TREASURER

Committee Info Note

Resources Committee Meeting

January 10, 2023

Agenda Item: 4.2 – 22/23 Budget Recalculation

- With the September enrolment finalized, the Ministry recalculated the Operating Grant and the Classroom Enhancement Fund (CEF) Grant distributed to the school districts across the province
- This annual recalculation begins the process for the Board to review and consider the Amended Budget Bylaw that is required to be passed by February 28th of each year

Operating Grant

- There was no change in the per pupil funding from the rate announced in March (\$7,885 for standard school-age enrolment)
- The Ministry has funded the entire amount of enrolment growth (previously identified risk)
- The District’s September operating grant allocation of \$128.064 million is a decrease of \$0.032 million from what was forecasted in the first quarter. This is largely due to a slight decrease in the anticipated Distributed Learning funding

Description	F	G	H	I = H-F	J = H-G
	\$	\$	\$	\$	\$
	FINAL PRELIM BUDGET 2022-23	Q1 FORECAST 2022-23	DEC UPDATE 2022-23	DEC vs BUDGET INCR/(DECR)	DEC vs Q1 INCR/(DECR)
TOTAL Standard (Regular) Schools	\$ 95,455,810	\$ 96,589,771	\$ 96,576,958	\$ 1,121,148	\$ (12,813)
Continuing Education	\$ 15,770	\$ 155,729	\$ 146,858	\$ 131,088	\$ (8,871)
Alternate Schools	\$ 1,584,885	\$ 1,608,540	\$ 1,608,540	\$ 23,655	\$ -
Distributed Learning	\$ 540,600	\$ 1,009,650	\$ 941,678	\$ 401,078	\$ (67,972)
Home Schooling	\$ 5,000	\$ 7,250	\$ 6,500	\$ 1,500	\$ (750)
Course Challenges	\$ 492	\$ 492	\$ 246	\$ (246)	\$ (246)
TOTAL ENROLMENT-BASED FUNDING	\$ 97,602,557	\$ 99,371,432	\$ 99,280,780	\$ 1,678,223	\$ (90,652)
Level 1 Special Needs	\$ 538,200	\$ 538,200	\$ 538,200	\$ -	\$ -
Level 2 Special Needs	\$ 13,193,600	\$ 13,470,240	\$ 13,470,240	\$ 276,640	\$ -
Level 3 Special Needs	\$ 3,923,750	\$ 4,171,000	\$ 4,171,000	\$ 247,250	\$ -
English Language Learning	\$ 1,255,320	\$ 1,783,125	\$ 1,767,275	\$ 511,955	\$ (15,850)
Aboriginal Education	\$ 1,945,295	\$ 1,932,775	\$ 1,932,775	\$ (12,520)	\$ -
Adult Education	\$ 72,621	\$ 57,531	\$ 57,531	\$ (15,090)	\$ -
Equity of Opportunity Supplement	\$ 387,264	\$ 387,264	\$ 392,122	\$ 4,858	\$ 4,858
TOTAL SUPPLEMENT FOR UNIQUE STUDENT NEEDS	\$ 21,316,050	\$ 22,340,135	\$ 22,329,143	\$ 1,013,093	\$ (10,992)
Supplement for Salary Differential	\$ 2,132,382	\$ 2,132,382	\$ 2,201,842	\$ 69,460	\$ 69,460
Supplement for Unique Geographic Factors	\$ 4,144,601	\$ 4,144,601	\$ 4,144,601	\$ -	\$ -
Curriculum and Learning Support Fund	\$ 107,607	\$ 107,607	\$ 107,607	\$ -	\$ -
Subtotal - September	\$ 125,303,197	\$ 128,096,157	\$ 128,063,973	\$ 2,760,776	\$ (32,184)

Classroom Enhancement Fund (CEF)

- The Ministry approved maximum CEF funding of \$20.340 million for teacher staffing
- The \$20.340 million in teacher staffing funds is for 173.923 teacher FTE and is what was forecasted in the first quarter (previously identified risk)
- The \$20.340 million is an increase of \$2.355 million from the board approved preliminary budget of \$17.985 million and is related to enrolment growth and the need for additional teachers
- the summary of the Operating Grant is below:

DECEMBER 2022					
PROVINCIAL GRANTS UPDATE					
	A	B	C	D = C-A	E = C-B
	SD62			DEC vs	DEC vs
	PRELIM	Q1	DEC	BUDGET	Q1
	BUDGET	FORECAST	UPDATE	INCR/(DECR)	INCR/(DECR)
INTERIM OPERATING GRANT BLOCK	\$ 126,837,137	\$ 129,630,097	\$ 129,597,913	\$ 2,760,776	\$ (32,184)
CLASSROOM ENHANCEMENT FUND	\$ 17,984,952	\$ 20,340,122	\$ 20,340,122	\$ 2,355,170	\$ -
LEARNING IMPROVEMENT FUND	\$ 428,877	\$ 428,877	\$ 428,877	\$ -	\$ -
COMMUNITY LINK	\$ 768,299	\$ 768,299	\$ 768,299	\$ -	\$ -
ANNUAL FACILITY GRANT	\$ 336,877	\$ 336,877	\$ 336,877	\$ -	\$ -
PAY EQUITY	\$ 931,052	\$ 931,052	\$ 931,052	\$ -	\$ -
TRANSPORTATION FUND	\$ 358,365	\$ 358,365	\$ 358,365	\$ -	\$ -
TOTAL GRANTS	\$ 147,645,559	\$ 152,793,689	\$ 152,761,505	\$ 5,115,946	\$ (32,184)

Next Steps

- Based on the information from the Ministry on the budget recalculation and the District's internal Q2 forecasting process, staff will be preparing the Amended Budget Bylaw for the February Resource Committee meeting
- The School Act requires the Board to pass the amended budget bylaw by the end of February
- If supported by the Resource Committee, the Board will be asked to consider passing the amended budget bylaw at their February 28th meeting
- In order to pass all 3 readings on February 28th, the Board is required to pass a motion that approves all 3 readings at one meeting and that motion needs to be approved unanimously
- Staff would like the Committee members to consider supporting the following recommendation for the Board to consider and debate at their January 24th meeting:

Recommended Motion: That the Board of Education of School District #62 (Sooke) allow all three readings of the 2022/23 Amended Budget Bylaw at its meeting of February 28, 2023.

Prepared by: HAROLD CULL | SECRETARY TREASURER

Interim Operating Grant Summary Following the September 2022 Enrolment Count - 2022/23 School Year

School District 62 Sooke

September 2022 Enrolment Count

	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	12,248.1875	\$7,885	\$96,576,958	
Continuing Education	18.6250	\$7,885	\$146,858	
Alternate Schools	204.0000	\$7,885	\$1,608,540	
Online Learning	148.0625	\$6,360	\$941,678	
Home Schooling	26	\$250	\$6,500	
Course Challenges	1	\$246	\$246	
Total Enrolment-Based Funding (September)	12,618.8750			\$99,280,780

	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	662.5625	\$3,943	\$0	
4%+ Enrolment Decline		\$5,914	\$0	
Significant Cumulative Decline (7%+)	842.6875	\$3,943	\$0	
Supplement for Enrolment Decline				\$0

	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Special Needs	12	\$44,850	\$538,200	
Level 2 Special Needs	633	\$21,280	\$13,470,240	
Level 3 Special Needs	388	\$10,750	\$4,171,000	
English Language Learning	1,115	\$1,585	\$1,767,275	
Indigenous Education	1,235	\$1,565	\$1,932,775	
Adult Education	11.4375	\$5,030	\$57,531	
Equity of Opportunity Supplement			\$392,122	
Supplement for Unique Student Needs				\$22,329,143

Variance from Provincial Average	-\$108	
Estimated Number of Educators	701.684	-\$75,782

	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	12,630.3125	\$180.33	\$2,277,624	
Supplement for Salary Differential				\$2,201,842

Supplement for Unique Geographic Factors	\$4,144,601
Funding Protection	\$0
Curriculum and Learning Support Fund	\$107,607

September 2022 Enrolment Count, Total **\$128,063,973**

*Note: Highlighted sections are estimated and will be updated following the February and May enrolment counts

July 2022 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$224	\$0	
Summer Learning Grade 8-9	0	\$224	\$0	
Summer Learning Grade 10-12	0	\$448	\$0	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	0	\$448	\$0	
Summer Learning, Total				\$0

February 2023 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	5.0000	\$7,885	\$39,425	
Adult FTE - Continuing Education	1.0000	\$5,030	\$5,030	
K-Grade 9 School-Age FTE - Online Learning	0.0000	\$3,180	\$0	
Grade 10-12 School-Age FTE - Online Learning	110.0000	\$6,360	\$699,600	
Adult FTE - Online Learning	10.0000	\$5,030	\$50,300	
Level 1 Special Needs Enrolment Growth	0	\$22,425	\$0	
Level 2 Special Needs Enrolment Growth	22	\$10,640	\$234,080	
Level 3 Special Needs Enrolment Growth	44	\$5,375	\$236,500	
Newcomer Refugees	0.0000	\$3,943	\$0	
ELL Supplement - Newcomer Refugees	0	\$793	\$0	
February 2023 Enrolment Count, Total*				\$1,264,935

May 2023 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	15.0000	\$7,885	\$118,275	
Adult FTE - Continuing Education	1.0000	\$5,030	\$5,030	
K-Grade 9 School-Age FTE - Online Learning	0.0000	\$2,120	\$0	
Grade 10-12 School-Age FTE - Online Learning	15.0000	\$6,360	\$95,400	
Adult FTE - Online Learning	10.0000	\$5,030	\$50,300	
May 2023 Enrolment Count, Total*				\$269,005

2022/23 Full-Year Estimated Operating Grant Total **\$129,597,913**

Estimated 2022/23 Operating Grant from Indigenous Services Canada	\$515,866
Estimated 2022/23 Operating Grant from Ministry of Education	\$129,082,047

Committee Info Note

Resources Committee Meeting

January 10, 2023

Agenda Item 4.3: Budget Principles, Assertions and Process

Background

- Part of the Board's annual workplan has the approval of the Annual Budget Principles, Assertions, Process (plan & timelines) completed in January
- Based on processes and timelines followed in the last few years, staff are looking for the Committee to support the following Budget Principles and Assertions and the attached Timelines for the 23/24 Budget Development Process

Proposed Budget Principles for 23/24

- The following are the principles being suggested to be approved by the Board for the 23/24 Budget Development process:
 - 1) Budget decisions will be based on the existing Strategic Plan goals;
 - 2) Input from the District partners and Leadership Team will help shape 23/24 funding levels; and
 - 3) The annual budget process will be informed by the multi-year budget estimates on a 3-year rolling cycle.

Proposed Budget Assertions for 23/24

- The following are the assertions being suggested to be approved by the Board for the 23/24 Budget Development process:
 - ~~1) The District will open the 22/23 school year with the same health and safety protocols as were in place for the 21/22 school year;~~
 - ~~2) No additional pandemic funding will be provided by the federal or provincial governments;~~
 - 3) The provincial funding formula will remain the same and be based on per FTE funding; and
 - ~~4) Domestic enrolment will continue to grow, and international enrolment will reach the pre-pandemic levels.~~
 - 5) All negotiated/approved salary increases will be funded

- Staff would like the Committee to consider supporting the following motion:

Recommended Motion: That the Board of Education of School District #62 (Sooke) approve the proposed 23/24 budget principles, assertions and process as outlined at the January 10th Resources Committee meeting.

Prepared by: **HAROLD CULL | SECRETARY TREASURER**

School District Six Two Proposed Budget Timelines Fiscal 2023/24

Month	Executive	Leadership Team	Resource Committee	Board Meetings
January	Confirm Budget process and timelines	Jan 4 – review the budget process and timelines	Jan 10 – review and input on process & timelines	Jan 24 – Approve Budget Development Process
February	Confirm 23/24 (Year 3) Operational Plan work	Feb 1 – Identify proposed costs for Operational Plan	Feb 14 – Review & input on draft Operational Plan work	Feb 28 – Review & input on draft Operational Plan; Stakeholder Presentations (Feb 21)
March	Draft Budget based on Operational Plan	Mar 1 – Review and prioritize activities on the Operational Plan	Mar 8 – Review & input on draft Operational Plan priorities	Mar 14 – Review & input on draft Operational Plan priorities
April	Finalize Budget for presentation	Apr 5 – Review and input on draft Budget	Apr 11 – Review and input on draft Budget	April 25 – 1 st reading of the Budget
May	Tweak Budget (if applicable)	May 3 - Review revised Budget (if applicable)	May 9 – Review and input on revised Budget (if applicable)	May 23 – 2 nd and 3 rd readings of the Budget

Notes:

- 1) Executive and Leadership Team work in unison to identify priorities and to create/review the Budget
- 2) Resource Committee reviews and provides input on draft priorities and the Budget in support of the Board's approval process
- 3) Staff are able to meet with stakeholders' Executives to discuss Operational Plan (early February) and the draft Budget (early April)
- 4) The work of the Leadership Team/Resource Committee replaces the previously defined Budget Management Team (BMT)
- 5) **A public meeting can be scheduled for April 18th where staff will provide details of the budget with an emphasis on changes from 22/23**
- 6) A Special Board meeting may be required (May 16th) to conduct 1st reading if additional development time is required
- 7) Once approved, timelines should be shared and public encouraged to attend Resource Committee/Board meetings for budget discussions

21-25 Strategic Plan

23/24 Operational Plan

23/24 Annual Budget

Committee Info Note

Resources Committee Meeting

January 10, 2023

Agenda Item: 4.4 – No Vacancy (23/24 Space Pressures)

Background

- Initial space planning based on long-term enrolment estimates has started in order to complete any facility related projects (tenant improvements, portable purchase/moves) by September 1, 2023
- The long-range enrolment estimates are based on historical growth patterns over the last 10 years with a greater emphasis on the last 3 years
- These amounts may differ from the school based short-term enrolment estimates used for staffing purposes and will be updated as part of the Long-Range Facilities Plan refresh to be completed in the spring
- Both the long and short-term estimates are compared to ensure reasonableness in terms of consistency

Process

- Based on the long-range estimates by school, these amounts are converted into the estimated number of divisions required in each school
- The outcome of this process calculates the **# of classroom spaces required** at each school
- This amount is then compared to the **# of classroom spaces available** at each school to determine if there is an anticipated surplus or pressure of classroom space at each school
- Based on this information, staff then look at where the projected surpluses and deficits will be and have proposed several portable moves for September 2023 (summarized below)

Next Steps

- The Board has approved \$1.000 m of funding to move/purchase portables for September 2023
- \$300,000 was carried over from the 21/22 fiscal year with an additional \$700,000 approved in December as part of the current year's Expenditure Plan

- The following table reflects the initial option being pursued (#1) based on the projected growth with the understanding that it may change once actual enrolment is determined throughout the spring
- The accelerated implementation of this plan will increase the likelihood of having the spaces ready for September while maintaining the flexibility if enrolment varies from the long-range estimates

School District #62						
Space Invaders - The Final Frontier						
New Spaces for the 23/24 Year						
School	Option 1		Option 2		Option 3	
	Portables	\$	Portables	\$	Portables	\$
Ruth King	2	\$400,000	2	\$400,000	2	\$400,000
Journey	1	\$200,000	1	\$200,000	1	\$200,000
Royal Bay	2	\$400,000	2	\$400,000	2	\$400,000
Spencer	-3		-4		-5	
Dunsmuir	-2		-2		-2	
Millstream			1	\$300,000	1	\$300,000
Belmont					1	\$200,000
Total	0	\$1,000,000	0	\$1,300,000	0	\$1,500,000
Notes:						
Cost estimates based on \$200,000/portable move						
An additional portable at Millstream creates the need for a wash cart estimated at \$100,000						

Prepared by: HAROLD CULL | SECRETARY TREASURER

Committee Info Note

Resources Committee Meeting

January 10, 2023

Agenda Item: 4.5 – Social Responsibility Fund

Purpose:

The Board of Education for SD62 has created a fund to support district schools in achieving objectives related to the environment, truth and reconciliation and social responsibility. This fund will provide support to the Board in achieving their social responsibility objective under the Strategic Plan.

Board Motion: December 13, 2022

“That the Board of Education of School District 62 (Sooke) direct staff to create a one-time Social Responsibility Fund of \$25,000 to be used to advance the Strategic Plan’s Growth, Objective #4 and to bring forward the issue of making the fund structural during the 23/24 budget development process. Furthermore, the Board directs staff to develop criteria and a framework for the distribution of funds for the Board to review in a Resources Committee meeting prior to the board’s final approval. Staff will consider including the following guiding principles when developing the criteria:

- School based projects that promotes engaging opportunities for students and staff;
- Supports social and environmental matters important to the community; and
- Pursue grant/funding matching partnerships.”

Overview:

One-time funding has been set aside for the 2022/2023 school year in the amount of \$25,000 to support the implementation of the Board’s Strategic Plan Social Responsibility Objective; to “expand our culture of social responsibility and implement long-term commitments that strive to support society and protect the environment”.

Initiatives may be focused on environmental issues, truth and reconciliation action, or social action in alignment with the principles noted above.

Proposed Criteria:

- Funding is available to all SD62 schools.
 - Schools must provide a brief overview of the work they intend to do in relation to this fund, including:
 - The intended area of focus,
 - The scope of work to be carried out,
 - Who, at the school will be involved in the initiative (staff, parents, particular classes)
 - Any outside agency or community service providing support.
 - Each school submission will receive \$1000 towards the implementation of their social responsibility initiative. **(This could be a grant given to each school with a report at the end, rather than an application for the funding).**
 - Schools are encouraged to seek additional funding/grants to enhance and extend their intended work.
-

- The school will provide a summary report on the social responsibility initiative undertaken at the school by June 30, 2023.

Recommended Motion: That the Board of Education of School District #62 (Sooke) approve the criteria and framework for the distribution funding from the Social Responsibility Fund as presented at the January 10th Resources Committee meeting.

Prepared by: **SCOTT STINSON | SUPERINTENDENT and CEO**