

Committee Report of Resources Committee Meeting via MS Teams February 9, 2021

Present: Bob Beckett, Trustee (Committee Chair)
Wendy Hobbs, Trustee (Committee Member)
Margot Swinburnson, Trustee (Committee Member)
Krista Leakey, SPVPA
Amanda Dowhy, SPEAC
Ed Berlando, STA
Bruce Woodcock, CUPE
Scott Stinson, Superintendent & CEO
Harold Cull, Secretary Treasurer
Stephanie Hedley-Smith, Associate Superintendent
Farzaan Nusserwanji, Executive Director IT
David Lee Bonar, Manager Financial Reporting & Analysis
Nicole Gestwa, IT

1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES

The meeting was called to order at 6:02 pm by the Committee Chair, Bob Beckett acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

2. COMMITTEE REPORT

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated January 19, 2021 at it's Public Board Meeting dated January 26, 2021.

3. PRESENTATIONS

4. BUSINESS

4.1 Emergency Response Presentation – Stephanie Hedley-Smith

Staff provided a summary of the work completed to date on the emergency response project and that the SPEAC Committee on the topic has been restarted. The focus of this work has been centered on preparing for an emergency that is an unexpected and/or a dangerous occurrence rather than other issues such as local power outages, etc. The Committee discussed the importance of having provincial support with standards and resources required to address emergencies at the School and District levels. The Committee also discussed that the plan needs to be clear when our staff are also parents of the District, to ensure the expectations are clear for release and synergies between schools can be taken advantage of.

4.2 20/21 Amended Budget Bylaw – Harold Cull

Staff provided the rationale behind the requirement for the Board to amend the District budget and highlights of the proposed changes to the initial budget passed by the Board in June of 2020. These changes are required to ensure the amended budget has the latest budget information of the District in terms of enrolment and final 19/20 account balances.

The Committee also gave their support for the following motions to be considered and debated by the Board on February 23rd:

Recommended Motion: That the Board of Education School District 62 (Sooke) allow all three readings of the 2020/21 Amended Budget Bylaw at its meeting of February 23, 2021.

Recommended Motion: That the Board of Education of School District #62 (Sooke) approve the Amended Annual Budget Bylaw of the Board for the fiscal year 2020/2021 as presented.

4.3 Quarter 2 Financial Forecast

Staff provided an overview of the estimated year-end financial position of the District based on the quarter 2 forecasting process to the Resources Committee. The District is estimated to end the fiscal year on budget or with a slight surplus. Staff will continue to manage the budget and will present the Quarter 3 forecast to the Resources Committee in early May.

4.4 21/22 Budget Assumptions & Guiding Principles – Harold Cull

Staff provided an overview of the draft 21/22 budget assumptions and guiding principles to the Resources Committee. The Committee also provided their thoughts on the budget priorities for the 21/22 fiscal year which include:

- Trauma informed practices for students and staff;
- Improved quality of existing learning spaces;
- Focus on early learning opportunities;
- Mental health supports for students transitioning into new schools (K, grades 5, 8, 12); and
- Tangible steps to take care of the wellness of our “family”

The Committee also gave their support for the following motions to be considered and debated by the Board on February 23rd:

Recommended Motion: That the Board of Education of School District 62 (Sooke) approve the guiding principles for the 21/22 budget year as presented at the Resources Committee meeting on February 9, 2021.

Recommended Motion: That the Board of Education of School District 62 (Sooke) approve the assumptions for the 21/22 budget year as presented at the Resources Committee meeting on February 9, 2021.

5. **ADJOURNMENT AND NEXT MEETING DATE:** March 3, 2021