

**MINUTES  
BOARD OF EDUCATION  
PUBLIC MEETING  
LIVE MS Teams Event  
December 15, 2020 – 7:00 p.m.**

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**TRUSTEES:** Ravi Parmar, Board Chair      Bob Beckett, Vice-Chair  
Bob Phillips      Margot Swinburnson  
Allison Watson      Dianna Seaton  
Wendy Hobbs

**STAFF:** Scott Stinson, Superintendent  
Harold Cull, Secretary-Treasurer  
Stephanie Hedley-Smith, Associate Superintendent  
Dave Strange, Associate Superintendent  
Paul Block, Associate Superintendent  
Dan Haley, Executive Director, HR  
Farzaan Nusserwanji, Executive Director, IT  
Steve Tonnesen, Manager IT Operations

**REGRETS:**

**SECRETARY:** Kristina Ross

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**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by the Secretary-Treasurer. Harold Cull acknowledged the traditional territories of the First Nations.

**2. TRUSTEE ELECTIONS**

**2.1 Elections**

The Secretary-Treasurer thanked the Board of Education Trustees for their service and called for nominations for Board Chair. Ravi Parmar was declared elected by acclamation. Chair Parmar then assumed his duties and continued the election process.

- Bob Beckett was nominated for the position of Vice-Chair and was declared elected by acclamation.
- Allison Watson was nominated as BCSTA Provincial Council Representative.
- Margot Swinburnson was nominated as the Alternative BCSTA Provincial Council.
- Bob Phillips was nominated as BCPSEA Trustee Representative.
- Bob Beckett was nominated as Alternative BCPSEA Trustee Representative.

**3. AGENDA**

**3.1 Call for amendments and additional items**

1. **MOVED** Bob Beckett/Margot Swinburnson
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That the Board of Education of School District 62 (Sooke) adopt the agenda of December 15, 2020 as presented.

CARRIED

#### **4. MINUTES**

##### **4.1 Call for amendments to minutes**

2. **MOVED Dianna Seaton/Bob Phillips**

That the Board of Education of School District 62 (Sooke) adopt the minutes of the November 24, 2020 meeting as presented.

CARRIED

#### **5. INFORMATIONAL ITEMS AND ANNOUNCEMENTS**

##### **5.1 Board Chair Update – Ravi Parmar**

The Board Chair expressed thanks to the Board of Education on his re-election. He congratulated Bob Beckett on his second term as Vice Chair. He acknowledged the Trustees of the Sooke School Board and thanked them for their time and support. Furthermore, he thanked the stakeholder groups and staff for their support and collaboration during this unprecedented time.

##### **5.2 Governor General's Academic Award – Scott Stinson**

The Governor Generals' Academic Award is awarded to the student who achieves the highest academic average upon graduation from a Secondary School.

- a. Belmont Secondary School Recipient - Olivia Healey
- b. Royal Bay Secondary School Recipient - Karis Heynsbroek
- c. Edward Milne Community School Recipient - Marin Clarkson

##### **5.3 COVID-19 Health & Safety Update – Scott Stinson**

Scott Stinson provided an update to the Board of Education on COVID-19 Health & Safety procedures which include changes to the daily requirement to complete a health check by all staff; reminders on mask wearing protocols and learning cohorts; and the inability to access schools during winter break.

#### **6. EDUCATIONAL PRESENTATIONS**

#### **7. CORRESPONDENCE & DELEGATIONS**

##### **7.1 Correspondence:**

- a. Build Seamless Child Care letter(s) from Dawn Johnstone, Amber Leonard, Maggie Clark, Shelley Crowley.

3. **MOVED Dianna Seaton/Margot Swinburnson**

That the Board of Education of School District 62 (Sooke) receive the letters from Maggie Clark, Dawn Johnstone, Amber Leonard and Shelley Crowley  
RE: Build Seamless Child Care.

CARRIED

- b. In Acknowledgement of Student Rights letter dated December 7, 2020 from Nicole Vishkin.

4. **MOVED Bob Phillips/Allison Watson**

That the Board of Education of School District 62 (Sooke) receive the letter from Nicole Vishkin RE: In Acknowledgement of Student Rights.

CARRIED

c. Victoria Family Court and Youth Justice Committee letter dated December 3, 2020 from Cynthia Day.

5. **MOVED** Dianna Seaton/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) receive the letter from Cynthia Day RE:  
Victoria Family Court and Youth Justice Committee.  
CARRIED

d. SD 62 Catchment Review letter dated December 11, 2020 from Emma Chalifour.

6. **MOVED** Margot Swinburnson/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) receive the letter from Emma Chalifour RE:  
SD 62 Catchment Review.  
CARRIED

**7.2 Standing Delegations (STA, CUPE, PVP, SPEAC, CPF, Students) – 5 minutes each**

**STA – Jennifer Anderson**

Jennifer Anderson mentioned the recent power outages at SD 62 schools to the Board of Education and spoke of emergency protocols during these outages. She indicated that STA members are experiencing high anxiety surrounding the winter break, worrying that COVID-19 cases may increase over the holidays and find its way into SD 62.

**CUPE – Bruce Woodcock**

Bruce Woodcock wished all members of the Board of Education and SD 62 community a safe and restful holiday.

**PVP – Gord Johnson**

Gord Johnson briefed the Board of Education on upcoming live streamed winter assemblies, concerts, talent shows and sing-a-longs, occurring across the District. The 10,000 Tonight Food Drive continues to accept donations online, and elementary schools in our District have sent Christmas card greetings to seniors in our community. Some schools are preparing gift bags for students with an emphasis on kindness and compassion.

**SPEAC – Cendra Beaton**

Cendra Beaton congratulated the recipients of the Governor General Awards. She commended the Board on the public consultation process of the Catchment Review and thanked staff for addressing community needs. SPEAC is recruiting new executive members; please contact them if interested in taking a leadership role in a PAC or DPAC. She wished all members of the community a happy and restful winter break.

**Canadian Parents for French – Billie-Jo Cavanaugh**

Billie-Jo Cavanaugh indicated that CPF memberships are increasing. The next scheduled meeting will occur February 16, 2021 at 6:30 p.m., and currently there are no planned events for the new year.

**Students**

No delegation.

**8. FINANCE, FACILITIES AND SERVICES**

**8.1 Report on the Resources Committee – Meeting held on December 2, 2020**

Trustee Beckett provided the Board of Education with an overview of the Resources Committee Meeting.

7. **MOVED** Bob Beckett/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) approve the summer 2021 fee of \$1,250/course for in class academic instruction and \$775/course for distributed

learning instruction offered by the International Student Program.

CARRIED

8. **MOVED** Bob Beckett/Wendy Hobbs  
That the Board of Education of School District 62 (Sooke) receive the report from the Resources Committee meeting of December 2, 2020.

CARRIED

**8.2 Education Committee of the Whole (ECOW) – Meeting held on December 8, 2020**

Scott Stinson provided the Board of Education with an overview of the ECOW Meeting.

9. **MOVED** Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) adopt the revised catchment boundaries as proposed on the attached Catchment Boundary Map.

CARRIED

10. **MOVED** Bob Beckett/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) receive the report from the Education Committee of the Whole meeting of December 8, 2020.

CARRIED

**9. EDUCATION PROGRAM**

**9.1 Report on the Education Policy Committee – Meeting held on December 1, 2020**

Trustee Phillips provided the Board of Education with an overview of the Education Policy Committee Meeting.

11. **MOVED** Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy and Regulations F-100 “Transportation”.

CARRIED

12. **MOVED** Bob Phillips/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) adopt draft revised Policy and Regulations C-432 “Maintenance of Order”.

CARRIED

13. **MOVED** Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy E-123 “Probationary Employees”.

CARRIED

14. **MOVED** Bob Phillips/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy E-139 “Death of an Employee”.

CARRIED

15. **MOVED** Bob Phillips/Dianna Seaton  
That the Board of Education of School District 62 (Sooke) receive the report from the Education Policy Committee meeting of December 1, 2020.

CARRIED

**10. STUDENTS**

**11. FOUNDATIONS & GOVERNANCE**

**11.1 Governance Committee – Meeting of December 7, 2020 – Dianna Seaton**

Trustee Seaton provided the Board of Education with an overview of the Governance Committee Meeting.

- 16. MOVED Dianna Seaton/Allison Watson  
That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy “Trustee Code of Conduct”.  
CARRIED
  
- 17. MOVED Dianna Seaton/Margot Swinburnson  
That the Board of Education of School District 62 (Sooke) give first reading of By-Law No. 1-20 “School Board Governance”.  
CARRIED
  
- 18. MOVED Dianna Seaton/Bob Beckett  
That the Board of Education of School District 62 (Sooke) give first reading of By-Law No. 2-20 “Trustee Indemnification”.  
CARRIED

**12. ADMINISTRATION**

**12.1 Superintendent’s Report – Scott Stinson**

Scott Stinson thanked Deb Stoutley, Christine McGregor and Keith Boggs for their years of service to the District, and wished them well in their retirement. He thanked the Board of Education, the Leadership Team, and staff for their hard work, positive attitude and support during the last year, which was instrumental in keeping our schools and students healthy and safe.

Healthy Schools, Healthy People have submitted a grant application to the United Way of Greater Victoria for funding related to key community issues facing children, youth and adults. SD 62 is hopeful the grant will be accepted, and a coordinated response will allow for advancement in the community.

**13. PERSONNEL**

**14. UPCOMING EVENTS**

- SPEAC Meeting - December 16, 2020
- Winter Break – December 21-31, 2020
- Re-open Schools – January 4, 2021

**15. FUTURE ITEMS**

**16. QUESTION PERIOD**

There were no questions asked by the public.

**17. ADJOURNMENT**


The meeting was adjourned at 8:33 p.m.

Certified Correct:



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Chairperson of the Board



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Secretary-Treasurer